

# Policy

BOARD OF EDUCATION  
HORTONVILLE AREA SCHOOL DISTRICT

PROGRAM  
2411 / Page 1 of 2

## SCHOOL COUNSELING, ACADEMIC AND CAREER PLANNING

A continuous program of guidance services shall be maintained in grades Kindergarten through 12. The plan shall be developed by licensed school counselors in collaboration with student services staff, teachers, parents, and community health and human service professionals. The developed plan will be adopted by the Board and maintained by the District.

The Hortonville Area School District does not discriminate against students on the basis of sex, race, color, religion, national origin, ancestor, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap in its education programs or activities. The plan should be developmentally appropriate and enable counselors to effectively communicate with students who have limited English proficiency and/or are sensory impaired.

In compliance with Wisconsin State Statute 121.02(1)(e), the Hortonville Area School District will provide guidance and counseling services.

### **Implementation:**

- A. To counsel:
  - 1. Individual students with educational, social/personal and career concerns
  - 2. Small groups of students to provide opportunities for them to gain self-understanding and an appreciation of other through social interaction.
  - 3. Using classroom guidance activities to foster social and emotional growth in all students.
  
- B. To consult:
  - 1. With teachers through in-service or informational meetings.
  - 2. With teachers regarding student(s) and his/her personal or academic needs.
  - 3. With teachers regarding guidance materials for classroom use.
  - 4. With parents regarding any matter which concerns the student and his/her personal or academic development.
  - 5. With any personnel who could help meet the needs of any student.
  
- C. To coordinate:
  - 1. Orientation of students and parents with the personnel, facilities and activities of the school.
  - 2. Community awareness of guidance and counseling services.
  - 3. Utilization of development guidance curriculum.
  - 4. A referral process which would utilize community resources for our students.
  - 5. A standardized test interpretation and individual student scheduling.

# Policy

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HORTONVILLE AREA SCHOOL DISTRICT**

**PROGRAM  
2411 / Page 2 of 2**

Academic and career planning services, including individualized support and access to software tools and staff assistance, shall be provided to students in grades 6 to 12. The mission of academic and career planning is to provide a comprehensive plan, which will be developed and maintained by a student, that includes the student's academic, career, personal, and social goals and the means by which the student will achieve those goals both before and after high school graduation. The District shall inform parents in each school year about what academic and career planning services their child receives.

The District Administrator shall implement the school program which carries out these purposes and:

- Involves appropriate staff members at every level;
- Honors the individuality of each student;
- Is integrated with the total educational program;
- Is coordinated with available resources of the community;
- Cooperated with parents and recognizes their concern and ideas for the development of their children;
- Provides means for such sharing of information among such appropriate staff members as may be in the best interests of the student;
- Provides means for such sharing of information among such appropriate staff members as may be in the best interests of the student;
- Provides that an appropriate amount of time and effort shall be given to providing school counseling services to those students sixteen (16) to nineteen (19) years of age who do not intend to enroll in an institution of higher education after graduating from high school or who require or desire employment in connection with their continued education;
- Establishes a referral system which utilizes all the aid the schools and community offer, guards the privacy of the student, and monitors the effectiveness of such referrals.

121.02(1)(e) Wis. Stats.

P.I. 80.01(2)(e), Wis. Adm. Code

P.I. 26.03(1)(b)(1), Wis. Adm. Code

34 C.F.R. 100.3(b)

34 C.F.R. 106.36

34 C.F.R. 104.37(b)

28 C.F.R. 35.130

Vocational Educational Guidelines, Appendix B, Title 6

## **NEOLA 2020**